

BIRMINGHAM CAREERS SERVICE NEWS

Winter 2019

Look inside -
Apprenticeship
& Traineeship
vacancies



January is an excellent time of year to take stock of your situation, get motivated and set career goals for the year ahead. Birmingham Careers Service can help kick start 2019 and support you with finding the right opportunity.

Working from a variety of youth and community venues across the city we offer free and friendly advice and guidance to anyone aged 16-19 (25 for young people with learning difficulties or disabilities) not currently in education, training or employment. We work closely with the Youth Service whose workers can offer on-going support to overcome barriers which may be holding you back from achieving your career goals.

Come and see us on the 22nd January at the Library of Birmingham - New Year, New Start - Careers event or call into one of our community outreach venues using the guide on the back page.



CV Doctor

Is your CV up to scratch? Professionals will be on hand at the New Year, New Start event to offer advice and support on how to make sure your CV gets you noticed. Just bring along a copy of your existing CV for some professional advice and feedback from qualified Careers Advisers. If you don't have a CV, bring along details of your education and any jobs or work experience. Our advisers can help you create a CV to be proud of.



**BUSINESS IT SPORTS AND LEISURE CATERING
HOSPITALITY MEDIA GAMING
CONSTRUCTION
HAIRDRESSING CHILDCARE
WAREHOUSING
PERSONAL DEVELOPMENT
MENTORING SUPPORT**



Just a selection of some of the Colleges and Training Providers who will be joining us on the day!



APPRENTICESHIP VACANCIES

Log on to www.findapprenticeship.service.gov.uk/apprenticeshipsearch and enter the vacancy reference number for more information

Business Administration Apprenticeship

Weekly Wage: £165.00

Vacancy Ref: 1485682

Closing Date: 21 Jan 2019

Qualifications required: X4 GCSE grade 4/C or equivalent

Vacancy in: Gravelly Industrial Park

Electrical Installation – Advanced Level

Weekly Wage: £148.00

Vacancy Ref: 1485117

Closing Date: 1 Feb 2019

Qualifications required: X5 GCSEs A*-C, 9-4 or equivalent in English, Maths & Science

Vacancy in: Hall Green

Light Vehicle Maintenance & Repair

Apprenticeship - Intermediate Level

Weekly Wage: £148.00

Vacancy Ref: 1485057

Closing Date: 20 Jan 2019

Qualifications required: Grades A-E GCSE (or equivalent). Motor vehicle knowledge.

Vacancy in: Erdington

Apprentice Parts Advisor -Vantage Toyota

Weekly Wage: £148.00

Vacancy Ref: 1484993

Closing Date: 28 Feb 2019

Qualifications required: Good GCSEs in English, Maths & Science although not essential

Vacancy in: Erdington

Apprentice Accountant

Weekly wage: £148.00

Vacancy Ref: 1485792

Closing Date: 18 Feb 2019

Qualifications required: GCSEs grade A-C or equivalent in Maths/ English

Vacancy in: Erdington

Print Finishing / Digital Print Apprenticeship

Weekly wage: £171.00

Vacancy Ref: 1485588

Closing date: 04 Feb 2019

Qualifications required: GCSEs grade 3 or equivalent, including good practical skills

Vacancy in: Highgate

Apprentice IT Support Assistant

Weekly wage: £129.50

Vacancy Ref: 1484407

Closing Date: 12 Feb 2019

Qualifications required: GCSEs or equivalent in Maths & English

Vacancy in: Sutton Coldfield

Business Administration Apprentice/Trainee

Property Inventory Clerk

Weekly Wage: £135.00 - £150.00

Vacancy Ref: 1479235

Closing Date: 31 January 2019

Qualifications required: GCSEs English A*-B or equivalent or IT A-C or equivalent (18 + due to nature of the role)

Vacancy in: City Centre

IT Apprenticeship- Apple Mac

Weekly Wage: £138.75

Vacancy Ref: 1481014

Closing Date: 8 Feb 2019

Qualifications required: GCSE English and Maths C (4) and above or Functional Skills Level 2 English and Maths.

Vacancy in: Castle Vale

Commis Chef – Sizzling Pubs

Weekly Wage: £111.00

Vacancy Ref: 1479829

Closing Date: 11 February 2019

Qualifications required: No qualifications required, desire to learn & progress in the industry an advantage.

Vacancy in: Shirley

Bar & Waiting Apprentice

Weekly Wage: £126.00 - £234.90

Vacancy Ref: 1472086

Closing Date: 4 February 2019

Qualifications required: No qualifications required, desire to learn & progress in the industry

Vacancy in: Sheldon

Apprentice Engineer – Design & Manufacturing

Weekly Wage: £136.90

Vacancy Ref: 1469687

Closing Date: 25 February 2019

Qualifications required: GCSE Maths grade 4/C or higher, English grade 4/C

Vacancy in: Tyseley

Engineering – Welding and Fabrication

Weekly Wage: £144.30

Vacancy Ref: 1469825

Closing Date: 25 February 2019

Qualifications required: GCSE Maths & English 4/C or higher

Vacancy in: Tyseley

Electrical Mechanical Engineering

Weekly Wage: £144.30

Vacancy Ref: 1469694

Closing Date: 24 February 2019

Qualifications required: X 5 GCSE including Maths & English 4/C or equivalent

Vacancy in: Bordesley Green

Apprenticeship Chef

Weekly Wage: £126.00 - £234.90

Vacancy Ref: 1472127

Closing Date: 7 February 2019

Qualifications required: No Qualifications Required

Vacancy in: Shirley

Level 2 Hairdressing Apprentice

Weekly Wage: £118.40

Vacancy Ref: 1489121

Closing Date: 5 Feb 2019

Qualifications required: Fluent in speaking English, Able to read and write in English
Maths qualification would be an advantage but not essential as training will be given

Vacancy in: Kings Heath

Child Care Apprentice

Weekly Wage: £138.75

Vacancy Ref: 1468244

Closing Date: 6 Feb 2019

Qualifications required: Must hold A to C GCSE or equivalent in maths and English

Vacancy in: Edgbaston

Customer Service Support Apprentice

Weekly Wage: 24 Feb 2019

Vacancy Ref: 1465960

Closing Date: 24 Feb 2019

Qualifications required: 3 GCSE's (or equivalent) including maths and English
A-D - Level 3/4 new grading system

Vacancy in: Sattley

Hospitality Apprenticeship

Weekly Wage: £111.00

Vacancy Ref: 91101257

Closing Date: 22 Feb 2019

Qualifications required: None specified.

Vacancy in: Jewellery Quarter

Nursery Assistant Apprenticeship

Weekly Wage: £138.75

Vacancy Ref: 1487583

Closing Date: 18 Feb 2019

Qualifications required: Good Numeracy - A-C Grades in maths or equivalent
Good Literacy - A-C Grades in English or equivalent

Vacancy in: Moseley

Customer Service Apprentice

Weekly Wage: £187.50

Vacancy Ref: 1470245

Closing Date: 15 Feb 2019

Qualifications required: GCSE Grade C/4 and Above in maths and English

Vacancy in: City Centre

TRAINEESHIP VACANCIES

A traineeship is a course with work experience that gets you ready for work or an apprenticeship. It can last up to 6 months. You can apply if you're:

- eligible to work in England
- unemployed and have little or no work experience
- aged 16 to 24 and qualified below Level 3

Log on to www.findapprenticeship.service.gov.uk/traineeshipsearch and enter the vacancy reference number for more information

Sports Coaching Traineeship L2 –

Aspire Sports Health & Fitness Ltd

Vacancy Ref: 1479083

Closing Date: 18 January 2019

Vacancy in: Castle Vale

Administrator Traineeship – Heart

of England NHS Trust

Vacancy Ref: 1436912

Closing Date: 31 January 2019

Vacancy in: Chelmsley Wood

Traineeship in Administration –

Community Foundation

Vacancy Ref: 1305527

Closing Date: 31 January 2019

Vacancy in: Lozells

Store Assistant Traineeship –

British Heart Foundation

Vacancy Ref: 1479331

Closing Date: 31 January 2019

Vacancy in: City Centre

Are you taking responsibility for your own sexual health?

free, confidential and non-judgemental sexual health advice from Birmingham Careers Service and Umbrella

free condoms

sexual health advice

free self-testing kit

find out more at

www.birminghamcareersservice.co.uk/umbrella

 umbrella

BIRMINGHAM
CAREERS SERVICE
guiding young people



Birmingham Careers Service Outreach Centres



THE FACTORY
5 Devon Way
Longbridge
Birmingham
B31 2TS

DROP-IN OPENING TIMES
(no appointment necessary):
Wednesdays, 1pm–5pm



MAYPOLE YOUTH CENTRE
Idmiston Croft
Druids Heath
Birmingham
B14 5NJ

DROP-IN OPENING TIMES
(no appointment necessary):
Thursdays, 1pm–5pm



ALL SAINTS YOUTH PROJECT
2 Vicarage Road
Kings Heath
Birmingham
B14 7RA

DROP-IN OPENING TIMES
(no appointment necessary):
Mondays 1pm - 4pm



E.R MASON YOUTH CENTRE
40 Irving Street
Holloway Head
Birmingham
B1 1DH

DROP-IN OPENING TIMES
(no appointment necessary):
Thursdays, 12.30pm–3.30pm



ERDINGTON LIBRARY
Community Room
Orphanage Road
Erdington
Birmingham
B24 9HP

DROP-IN OPENING TIMES
(no appointment necessary):
Thursdays, 1pm–4pm



KINGS HEATH LIBRARY
2 High St
Kings Heath
Birmingham
B14 7SW

DROP-IN OPENING TIMES
(no appointment necessary):
Fridays 2pm–4pm



LIBRARY OF BIRMINGHAM
(ON LEVEL 3)
Centenary Square,
Broad St,
Birmingham
B1 2ND

DROP-IN OPENING TIMES
(no appointment necessary):
Tuesdays, 1pm–4pm



THE PUMP
286 Kitts Green Road
Kitts Green
Birmingham
B33 9SB

(appointment service only):
Wednesdays, 12.30pm–4pm
(no appointment necessary)
Thursdays, 12.30pm–4pm



KINGSTANDING LIBRARY
Kingstanding Library
Kingstanding Road
Birmingham
B44 9ST

DROP-IN OPENING TIMES
(no appointment necessary):
Mondays 1pm–4pm



THE LIGHTHOUSE
100 Alma Way
Aston
Birmingham
B19 2LN

DROP-IN OPENING TIMES
(no appointment necessary):
Wednesdays, 1pm–4pm



THE VIBE
100 Holder Road
Yardley
Birmingham
B25 8AS

(appointment service only):
Mondays, 1pm–4pm
(no appointment necessary):
Wednesdays, 1pm–4.30pm

If you have a copy of your **National Insurance letter**, please bring it with you on your first visit as we will need this to register you on the Youth Promise Plus programme.

If you don't have your National Insurance letter please bring a copy of your **Birth Certificate** or your **Passport**

www.birminghamcareersservice.co.uk

Call us on 0121 675 6105 for more information