

From 13th April 2026, Birmingham Careers Service will begin to take year 11 / 12 / 13 referrals of young people who:

- Are identified on their school's Risk of NEET Indicator (RONI) Register – or the school's equivalent indicator
- Are predicted to have no education, employment or training (EET) offer, or their school has identified them as at risk of not taking up their EET offer

To make a referral schools will need to provide us with the following information:

- A completed referral form for each "at risk of NEET" student you wish to refer to Birmingham Careers Service. **Please note we are unable to accept any referrals without a fully completed referral form. Incomplete forms will be returned.**
- Names of the young people, with full contact details (including address, landline, mobile and if possible, email) and a summary of what CIAG work has already taken place with the young person – including any offers of EET already made
- A named school contact who will be responsible for liaising with us please download your referral forms at www.birminghamcareersservice.co.uk/roni

We will

- Allocate a named Careers Adviser to each referred young person who will contact them during the summer term with careers information on post 16 /18 options
- Work with them throughout the school summer holidays to support their successful progression into sustained EET.
- Offer priority alerts and access to additional careers fairs and opportunities as available
- Record their EET progression directly onto the local authority database which will help you to complete your Annual Activity returns

PLEASE NOTE – THIS OFFER DOES NOT REPLACE YOUR STATUTORY RESPONSIBILITY TO PROVIDE IMPARTIAL CAREERS INFORMATION, ADVICE AND GUIDANCE TO YOUR STUDENTS

NB - Placements for students with an EHCP remain the responsibility of SENAR

For further information please contact: [**BCareers@birmingham.gov.uk**](mailto:BCareers@birmingham.gov.uk)